

**National Technology Centre for Ports Waterways and Coasts  
Indian Institute of Technology, Madras  
Chennai – 600 036**

**PROJECT MONITORING COMMITTEE - MINUTES OF THE MEETING**

**Date:** 14 January, 2019

**Time:** 17:00 -18:00 Hrs

**Venue:** National Technology Centre for Ports, Waterways and Coasts, New Academic Complex, 6<sup>th</sup> Floor, IIT Madras

**Members present**

Prof R Sundaravadivelu, Ocean Engineering	Chairman
Prof Ravindra Getu	Member
Prof B S Murthy, Civil Engineering	Member
Prof K Murali, Ocean Engineering	Member Secretary and Team Leader
Prof V Sundar	Invitee
Prof S A Sannasiraj	Invitee
Dr V Sriram	Invitee

**Chairman Project Monitoring Committee welcome the members and the following topic were discussed:**

1. The simplified communication on the value offering of NTCPWC for major and minor ports were discussed and Chairman asked the details to be circulated for necessary comments
2. Periodical NTCPWC website update were demonstrated to committee members
3. The new schedule of implementation dates for the capital infrastructure includes Full bridge simulator, Port centre building and research facility were presented to the committee
4. Overview of all the Eleven research project progress and also new and innovative projects were presented to the committee
5. Imprest account creation for NTCPWC: Committee recommended to create two Imprest account 1) Project coordinator 2) NTCPWC projects
6. Member Secretary proposed the construction of Port centre at Thaiyur through CPWD on deposit basis and committee accepted the proposal
7. Dean IC&SR approved the standing Exclusive Project Committee for centre and project procurement and it was updated to the committee.
8. Identification of dedicated staff at IC&SR for procurement, recruitment and accounts: Committee recommended to constitute Administrative committee from IC&SR to meet two weeks once (if required as and when necessary) with centre nominated official to follow up on the status on procurement, recruitment and accounts
9. Schedule of training programs based on the inputs from MoSH and IPA was presented to the committee members. Committee approved the schedule and recommended the cost of the

training to be 2 Lakhs / day with minimum 20 persons not inclusive of travel, boarding and lodging.

10. Agenda for the next upcoming 2<sup>nd</sup> Oversight committee meeting was presented and committee made comments to include the description of the topics, activities and project progress
11. Concept and cost for wave generation system for shallow basin was presented by Dr Sriram and committee approved the concept and provided guidelines for the procurement of the system modules.

The meeting ended with vote of thanks from Chairman.